



MINUTES

Meeting:	National Park Authority
Date:	Friday 2 July 2021 at 10.00 am
Venue:	The Palace Hotel, Buxton, SK17 6AG
Chair:	Cllr A McCloy
Present:	Mr J W Berresford, Cllr W Armitage, Cllr P Brady, Cllr D Chapman, Cllr C Farrell, Cllr C Furness, Cllr C Greaves, Cllr A Gregory, Prof J Haddock-Fraser, Cllr A Hart, Cllr Mrs G Heath, Mr R Helliwell, Cllr C McLaren, Cllr D Murphy, Cllr Mrs K Potter, Cllr V Priestley, Cllr K Richardson, Miss L Slack, Mr K Smith, Cllr P Tapping, Cllr D Taylor, Mrs C Waller and Ms Y Witter
Apologies for absence:	Mr Z Hamid, Ms A Harling, Cllr I Huddleston, Cllr M O'Rourke, Cllr J Wharmby and Cllr B Woods.

46/21 ROLL CALL OF MEMBERS PRESENT, APOLOGIES FOR ABSENCE AND MEMBERS' DECLARATIONS OF INTEREST

There were no Declarations of Interest

47/21 ELECTION OF AUTHORITY CHAIR & DEPUTY CHAIR

Mr J Berresford, the Deputy Chair of the Authority presided for the appointment of the Chair for 2021/22.

One Member, Cllr A McCloy, had expressed an interest in the role of Chair of the Authority and provided a written statement, circulated to all Members in advance of the meeting. The nomination was moved and seconded and, in accordance with Standing Order 1.12(4) the voting was carried out by a show of hands. Cllr A McCloy was appointed as Chair of the Authority for 2021/22. Cllr A McCloy then presided for the remainder of the meeting.

One Member, Mr J Berresford had expressed an interest in the role of Deputy Chair of the Authority and provided a written statement, circulated to all Members in advance of the meeting. The nomination was moved and seconded and, in accordance with Standing Order 1.12(4), the voting was carried out by a show of hands.

RESOLVED:

- 1. To appoint Cllr A McCloy as Chair of the Authority for a term expiring at the Annual Meeting in July 2022.**

2. To appoint Mr J Berresford as Deputy Chair of the Authority for a term expiring at the Annual Meeting in July 2022.

48/21 MINUTES OF PREVIOUS MEETING OF 21ST MAY 2021

The minutes of the previous National Park Authority meeting held on the 21st May 2021 were approved as a correct record.

49/21 URGENT BUSINESS

There was no urgent business.

50/21 PUBLIC PARTICIPATION

No members of the public had given notice to address the meeting under the Public Participation at Meetings Scheme.

51/21 AUTHORITY CHAIR'S REPORT

The Chair welcomed Cllr Mike Chaplin, who was attending the meeting as a member of the public. Until recently Cllr Chaplin had been the Sheffield City Council representative on the Authority and the Chair thanked him for his valuable contributions to the Authority's work during his time as a Member. It was noted that the new representative for Sheffield City Council would be confirmed the following week.

The Chair provided a verbal update covering the following:

- The Government had published a Ministerial Statement regarding the Landscape Review, which had been circulated to Members, and will respond more fully later in the year.
- The Chair had attended a meeting with the Secretary of State for Environment, Food and Rural Affairs as part of his new role as Chair of National Parks England.
- The Chair confirmed that the Authority meeting scheduled for 23 July had been cancelled however a Member's Forum will take place on that date at 10am. Items for discussion will include the response to the Government's Landscape Review statement. It is likely that this will be a virtual meeting.
- The Chair had recently held separate, useful meetings regarding shared issues with the Leaders of Derbyshire Dales District Council, High Peak Borough Council and Staffordshire Moorlands District Council.

RESOLVED

To note the report

52/21 CHIEF EXECUTIVE'S REPORT (SLF)

Members noted the Chief Executive's Report that included updates to Members on key items since the previous Authority meeting, including:

- New Minister for Protected Landscapes

- Easing of lockdown update
- Public consultation on the National Park Management Plan
- Investors in People Assessment
- Parishes Bulletin 40

RESOLVED

To note the report.

53/21 REPORT OF THE MEMBER APPOINTMENT PROCESS PANEL – APPOINTMENT OF COMMITTEE CHAIRS AND VICE-CHAIRS, ANNUAL APPOINTMENTS TO COMMITTEES, STEERING GROUPS, PANELS AND ADVISORY GROUPS MEMBER CHAMPIONS AND OUTSIDE BODIES

The meeting considered the report of the Member Appointments Process Panel and considered each of the appointments set out in the recommendations of the report. In most cases the appointments were moved, seconded and approved in accordance with the expressions of interest in the report, any changes to the report are identified below.

Appointment of the Chair and Vice Chair of Planning Committee

Motions to appoint Mr R Helliwell as Chair of Planning Committee and Mr K Smith as Vice Chair of Planning Committee were moved, seconded, put to the vote and carried.

Appointment of the Chair and Vice Chair of the Programmes and Resources Committee

A motion to appoint Mr Z Hamid as Chair of Programmes and Resources Committee was moved, seconded, put to the vote and carried.

Two Members, Cllr C Furness and Prof J Haddock-Fraser had expressed an interest in the role of Vice Chair of Programmes and Resources Committee and provided written statements, circulated to all Members in advance of the meeting. A motion to appoint one of the candidates was moved and seconded and, in accordance with Standing Order 1.12(4), the voting was carried out in the form of a ballot.

Following the ballot, Prof J Haddock-Fraser was appointed as Vice Chair of Programmes and Resources Committee.

Planning Committee and Programmes and Resources Committee

It was noted that the Authority had previously agreed that the Membership of both Standing Committees should be set at 15 and the Local Authority positions on Planning Committee allocated according to the formula used in previous years. Last year the Authority agreed to increase the size of Programmes and Resources Committee to 16 Members so that the Chair of the Authority could be appointed to both Committees and it was agreed to continue this for a further 12 months. It was also agreed that the Cheshire East Member place on Planning Committee could be filled by another Local Authority Member for 12 months and the Cheshire East Member would join the Programmes and Resources Committee.

The vacancies on Planning Committee were appointed to as follows:

- Cllr D Murphy was appointed to the vacancy for a Derbyshire County Council Member.

- Cllr J Wharmby was appointed to the vacancy for the Cheshire East Member for 12 months.
- It was agreed to hold the Metropolitan District Councils Member vacancy for the new Member who would be appointed by Sheffield City Council.

The vacancies on Programmes and Resources Committee were appointed to as follows:

- Cllr C Greaves and Cllr D Taylor were appointed to the Local Authority Member vacancies.

Local Joint Committee

It was agreed to carry the two vacancies for a Local Authority Member and a Secretary of State Member.

Appeals Panel

Cllr Gregory was appointed as a reserve member of the Appeals Panel.

Due Diligence Panel

Ms A Harling was appointed to the vacancy for a Deputy Member.

Local Plan Review Member Steering Group

A vote was taken and carried, to confirm that Members were satisfied with the composition of this group.

Governance Review Working Group

Cllr D Murphy was appointed to the vacancy of Local Authority Member.

Climate Change Member Steering Group

Two Members, Cllr A Hart and Cllr P Tapping had expressed an interest in the the vacancy on this Steering Group. A motion to appoint one of the candidates was moved and seconded and following a ballot, Cllr P Tapping was appointed.

Budget Monitoring Meeting

It was agreed to increase the size of this group to a total of 6 Members and all Members who had expressed an interest in the Meeting were moved, seconded and appointed.

National Park Management Plan and Corporate Strategy Review Member Task Group

Cllr G Heath and Cllr W Armitage withdrew their interest in this Group so Cllr A Hart was proposed, seconded and appointed to the vacancy.

Member Appointments Process Panel

Cllr W Armitage withdrew his interest in the vacancy for a Local Authority member and Cllr K Richardson was proposed, seconded and appointed.

Cllr V Priestley and Cllr W Armitage were proposed, seconded and appointed as reserve Members of the Panel.

Member Champions

Cllr G Heath withdrew her interest in the Natural Environment, Biodiversity and Farming role so all appointments were made in accordance with the other expressions of interest.

Appointments to Outside Bodies

- Campaign for National Parks - It was agreed to carry one deputy vacancy
- East Midlands Councils - Cllr C Furness was appointed and it was agreed to carry the vacancy of Deputy.
- Sheffield City Region Combined Authority - It was agreed to hold the deputy vacancy for the new Member from Sheffield City Council
- Peak District National Park Authority Foundation - Cllr A Gregory was appointed as an additional reserve Member.
- Derwent Valley Community Rail Partnership - Cllr A Gregory was appointed as Deputy
- South West Peak Landscape Partnership Board - Two Members had expressed an interest in the Member role; Cllr D Chapman and Cllr A Hart. Following a ballot, Cllr Chapman was appointed to the Member role. Two Members had expressed an interest in the Deputy role; Cllr A Hart and Mr K Smith. Following a ballot, Cllr Hart was appointed as Deputy.
- Staffordshire Destination Management Partnership - Cllr A Hart was appointed as Member and Cllr A Gregory as Deputy.

RESOLVED

- 1. To confirm the Authority's previous decision to set the size of the two Standing Committees to 15, with 8 Local Authority Members and 7 Secretary of State Members and allocate Local Authority places on Planning Committee as set out in Section B (i) of Appendix 1 with the allocation of the Cheshire East Council place on Planning Committee to another Local Authority until the annual Authority meeting in July 2022 and to increase the size of the Programmes and Resources Committee 16, with 8 Local Authority Members and 8 Secretary of State Members (to allow the Chair of the Authority to be a Member of both Standing Committees) until the annual Authority meeting in July 2022.**
- 2. To appoint Mr R Helliwell as Chair and Mr K Smith as Vice Chair, of the Planning Committee, and Mr Z Hamid as Chair and Prof J Haddock-Fraser as Vice Chair, of Programmes and Resources Committee until the annual Authority meeting in July 2022.**

3. To appoint the following Members to the Planning Committee and the Programmes and Resources Committee until the annual Authority meeting in July 2022:

Planning Committee

Chair - Mr R Helliwell

Vice Chair – Mr K Smith

Cllr D Murphy

Cllr D Chapman

Cllr I Huddleston

Cllr J Wharmby

Cllr A Hart

Cllr K Richardson

Cllr J W Armitage

Sheffield City Council Rep

Cllr R P H Brady

Ms A Harling

Cllr A McCloy

Cllr Mrs K Potter

Mrs C Waller

Programmes and Resources

Chair – Mr Z Hamid

Vice Chair – Prof J Haddock-Fraser

Cllr C Furness

Cllr C Farrell

Cllr A Gregory

Cllr Mrs C G Heath

Cllr C McLaren

Cllr B Woods

Cllr D Taylor

Cllr C Greaves

Mr J Berresford

Cllr A McCloy

Cllr V Priestley

Miss L Slack

Cllr P Tapping

Ms Y Witter

4. a) To appoint the following Members to Local Joint Committee until the annual Authority meeting in July 2022:

Cllr W Armitage

Cllr Mrs K Potter

Cllr C Furness

Cllr V Priestley

Cllr I Huddleston

Mr K Smith

Cllr K Richardson

- b) To appoint the following Members to the Appeals Panel until the Annual Meeting in July 2022:

Cllr D Chapman	Cllr R P H Brady
Cllr I Huddleston	Prof J Haddock-Fraser
Cllr A Hart	Mr R Helliwell
Cllr K Richardson	Cllr V Priestley
Cllr B Woods	
Cllr A Gregory (Reserve)	

- c) To appoint the following Members to the Due Diligence Panel until the Annual Meeting in July 2022:**

1 Member – Mr J Berresford	1 Deputy – Ms A Harling
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- d) To appoint the following members to the Local Plan Review Member Steering Group until the Annual Meeting in July 2022:**

Chair of Planning Committee	Mr R Helliwell
Vice Chair of Planning Committee	Mr K Smith
Chair of Authority	Cllr A McCloy
Member Representatives	Mr R Helliwell
	Mr K Smith
	Ms Y Witter
	Ms A Harling
	Prof J Haddock-Fraser
	Cllr C Furness

- e) To appoint the following Members to the Governance Review Working Group until the Annual Meeting in July 2022:**

Cllr W Armitage	Mr J Berresford
Cllr C Furness	Cllr R P H Brady
Cllr B Woods	Cllr A McCloy
Cllr D Murphy	Mr K Smith

- f) To appoint the following Members to the Climate Change Member Steering Group until the Annual Meeting in July 2022:**

Cllr C Farrell	Prof J Haddock-Fraser
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Cllr C Furness

Mr K Smith

Cllr D Chapman

Cllr P Tapping

g) To appoint the following Members to the Budget Monitoring Group until the Annual Meeting in July 2022:

Chair, Programmes and Resources Committee **Mr Z Hamid**

Vice Chair, Programmes and Resources Committee

Prof J Haddock-Fraser

Chair of the Authority

Cllr A McCloy

Three Members

Cllr V Priestley

Ms Y Witter

Ms A Harling

h) To appoint the following Members to the National Park Management Plan And Corporate Strategy Review Member Task Group until the Annual Meeting in July 2022:

i)

Mr J Berresford

Cllr R P H Brady

Prof J Haddock-Fraser

Ms A Harling

Cllr A Hart

Cllr P Tapping

j) To appoint the following Members to the Member Appointments Process Panel until the Annual Meeting in July 2022:

Cllr B Woods

Ms Y Witter

Cllr K Richardson

Cllr P Tapping

Cllr W Armitage (Reserve)

Cllr V Priestley (Reserve)

5. To appoint the following Member Champions until the annual Authority meeting in July 2022:

Natural Environment, Biodiversity and Farming- **Mr R Helliwell**

Cultural Heritage and Landscapes-

Mr K Smith

Engagement-

Ms Y Witter

Thriving and Sustainable Communities-

Ms A Harling

Climate Change-

Prof J Haddock-Fraser

Business Economy-

Cllr C Furness

Member Learning and Development-

Cllr B Woods

- 6. To appoint Members to the 20 Outside Bodies set out in Appendix 1 to the Minutes until the annual Authority meeting in July 2022.**
- 7. To confirm that all these appointments are approved duties for the payment of travel and subsistence allowances as set out in Schedule 2 of the Members' Allowances Scheme.**

The meeting adjourned for a break at 11.07 and reconvened at 11.30

54/21 MEMBERS ATTENDANCE ANNUAL REPORT

The meeting considered the annual return of Members' attendance at Authority, Committee meetings and essential Training and Development events for 2020/21.

RESOLVED

To note the annual return of Members' attendance for 2020/21 as set out in Appendix 1 of the report.

55/21 ANNUAL CALENDAR OF MEETINGS 2022

The Authority considered a report setting out proposals for a schedule of meetings up to December 2022 including the proposed dates for the compulsory planning training and the Member Workshops.

RESOLVED

To approve the Calendar of Meetings for 2022 as set out in Appendix 1 of the report.

56/21 AMENDMENT TO STANDING ORDERS

The Head of Law introduced the report which requested an addition to the Officers who were authorised to attest to the sealing of documents following the recent organisational changes.

RESOLVED

- 1. To amend Standing Order 1.34(2) to read as follows:**

“(2) The seal shall be attested by one at least of the following persons present at the sealing viz by the Chief Executive (National Park Officer), the Monitoring Officer, The Head of Law, The Democratic Services Manager and the Assistant Solicitors. An entry of every sealing of a document shall be made and consecutively numbered in a book to be provided for the purpose and shall be signed by the person or by persons who shall have attested the seal.”

57/21 FARMING IN PROTECTED LANDSCAPES (SLF)

The report, which updated Members on the progress of the Farming in Protected Landscape (FIPL) programme, and sought approval for a temporary suspension of standing order 7.C-3 in relation to the FIPL programme, was introduced by the Head of Landscape.

It was noted that the information within the report was no longer confidential as an announcement about the scheme had been made by the Government on 24 June 2021.

The Head of Landscape confirmed that an allowance for administration and staff costs was provided in the scheme and 3 new fixed term posts were in the process of being recruited to.

A motion to approve the recommendation was moved and seconded.

Members thanked the Head of Landscape for her hard work on this, which had been instrumental in bringing the programme forward nationally and in securing National Park Authorities role as the organisations delivering the scheme.

It was proposed that “only” be added to the end of recommendation 2, to make clear the standing order temporary suspension related to the FIPL-programme only.

The Head of Landscape acknowledged the short time scales involved for year one and confirmed that, it was hoped that one of the conditions of the funding would be changed to allow for “allocation” rather than “spend” of funds by the end of the financial year. In addition that the ask for Defra to move some of the programme funds from year one to years two and three was being pursued.

The motion to approve the recommendation with the addition of “only” at the end of recommendation 2 was put to the vote and carried.

RESOLVED

- 1. To note the progress and current position on the Farming in Protected Landscapes programme.**
- 2. To temporarily suspend the operation of Standing Order 7.C-3 for the delivery of the Farming in Protected Landscapes programme only, and to adopt the requirements set out in the National Framework document for the authorisation of grants under that programme only.**
- 3. To delegate authority to the Chief Executive Officer or their nominee to complete grant agreements authorised in accordance with the National**

Framework, in the standard form provided within the National Framework documents.

4. To appoint the Member Champion for Natural Environment, Biodiversity and Farming, Mr R Helliwell, to the Local Assessment Panel and for it to be an approved duty for the purposes of travel and subsistence.

58/21 FEEDBACK FROM OUTSIDE BODIES

The Authority received an update report from the Chair of the Authority regarding his attendance at the National Parks England AGM and Board Meeting.

RESOLVED

To note the report.

Appendix 1 Appointments to Outside Bodies

The meeting ended at 12.10 pm